|  |  |  |
| --- | --- | --- |
| **WBS:** | 1 | |
| **Work Package:** | Ordering System and Inventory System | |
| **Package Owner:** | Stefano Franco Binay | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Ordering system and inventory system are two different types of software systems used by businesses to manage their operations. | | |
| **Completion State:**  The team members had successfully participated in the integration of the ordering and inventory system. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.1 | |
| **Work Package:** | Project Planning | |
| **Package Owner:** | Stefano Franco Binay | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Outlines the deliverables needed to complete the project. | | |
| **Completion State:** All the team members had contributed to the planning of the project | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.1.1 | |
| **Work Package:** | Define project scope and objectives | |
| **Package Owner:** | Ken Angelo Carangan | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  In defining the scope and objectives, it provides direction to your project. | | |
| **Completion State:**  The project scope and objectives has been defined and the adviser and panelists had approved the project scope and objectives | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.1.2 | |
| **Work Package:** | Identify project stakeholders | |
| **Package Owner:** | Ken Angelo Carangan | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Identifying project stakeholder helps to ensure project success. | | |
| **Completion State:**  A client has been chosen based on the interview and information gathered. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.1.3 | |
| **Work Package:** | Develop project schedule | |
| **Package Owner:** | Stefano Franco Binay | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Project schedule involves estimating task duration and update the schedule regularly. | | |
| **Completion State:**  The team has finished developing the project schedule. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.1.4 | |
| **Work Package:** | Define project budget | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Process of estimating, allocating, and controlling the financial resources needed to complete a project within a specified budgetary constraint. | | |
| **Completion State:**  The team has finished making the project budget and all members contributed | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.1.5 | |
| **Work Package:** | Establish project team roles and responsibilities | |
| **Package Owner:** | Stefano Franco Binay | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  The project manager will establish project team roles and responsibilities. | | |
| **Completion State:**  This work package is complete once the project team has established roles and responsibilities. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.2 | |
| **Work Package:** | Requirements Gathering | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  The process of collecting and documenting information about the needs and expectations of stakeholders for a project. | | |
| **Completion State:**  The teams have successfully collected all the needed important information about the project requirements. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.2.1 | |
| **Work Package:** | Define system requirements | |
| **Package Owner:** | Ryan Gabriel Candari | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Defining the system requirements to know the capabilities of the system. | | |
| **Completion State:**  The team has identified all the requirements to develop the system. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.2.2 | |
| **Work Package:** | Identify inventory system requirements | |
| **Package Owner:** | Stefano Franco Binay | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Identifying the inventory system requirements to understand the inventory management process. | | |
| **Completion State:**  The team identified all the requirements to develop the inventory system. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.2.3 | |
| **Work Package:** | Identify ordering system requirements | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Identifying the ordering system requirements to understand the ordering process. | | |
| **Completion State:**  The team has identified all the requirements to develop the ordering system. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.2.4 | |
| **Work Package:** | Define user requirements | |
| **Package Owner:** | Ryan Gabriel Candari | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Gathering and documenting the needs and expectations of end-users for a system. | | |
| **Completion State:**  The team has identified the needs and expectations of the users to have a clear understanding of the requirements. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.2.5 | |
| **Work Package:** | Conduct stakeholder interviews | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Conducting meetings with stakeholders to gather information about their needs, expectations, and concerns. | | |
| **Completion State:**  The team interviewed the stakeholders and has gathered all the information needed to proceed to the next part. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.3 | |
| **Work Package:** | System Design | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  The process of defining the architecture, components, and modules. | | |
| **Completion State:**  This work package will be complete once the team is finished designing the system. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.3.1 | |
| **Work Package:** | Design ordering system | |
| **Package Owner:** | Ken Angelo Carangan | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  The process of defining the interface and other features of the system to meet the requirement. | | |
| **Completion State:**  The project manager and members successfully designed the new ordering system. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.3.2 | |
| **Work Package:** | Design inventory system | |
| **Package Owner:** | Stefano Franco Binay | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  The process of defining the interface and other features of the system to meet the requirement. | | |
| **Completion State:**  The project manager and members successfully designed the new inventory system. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.3.3 | |
| **Work Package:** | Define user interface design | |
| **Package Owner:** | Ryan Gabriel Candari | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  User interface involves specifying the visual and functional elements of a system. | | |
| **Completion State:**  The team members had finished defining the user interface design for the system. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.3.4 | |
| **Work Package:** | Determine software and hardware requirements | |
| **Package Owner:** | Marcus Medina | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Determining software and hardware requirements is for ensuring that the system can function. | | |
| **Completion State:**  Hardware and software requirements that are needed in the system have been determined by the team | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.3.5 | |
| **Work Package:** | Develop system architecture | |
| **Package Owner:** | Marcus Medina | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Developing system architecture involves designing and planning the overall structure. | | |
| **Completion State:**  The system architecture that was needed for the system is now complete and developed | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.4 | |
| **Work Package:** | System Development | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  System development is important because it involves creating high-quality software. | | |
| **Completion State:**  The system is fully functional and developed. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.4.1 | |
| **Work Package:** | Code ordering system | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Coding the ordering system for the customer and admin. | | |
| **Completion State:**  The ordering system that was needed for the project is finished | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.4.2 | |
| **Work Package:** | Code inventory system | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Coding the inventory system for the admin to generate reports. | | |
| **Completion State:**  The inventory system that was needed for the project is developed. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.4.3 | |
| **Work Package:** | Integrate system components | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Combining the different modules, components, and subsystems of a system. | | |
| **Completion State:**  The team has successfully integrated all the system components that was required. | | |
| **Reference Docs:** | |  |
| **WBS:** | 1.4.4 | |
| **Work Package:** | Develop test plans | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Outlines the testing strategy and approach for a system. | | |
| **Completion State:**  The team has successfully outlined the testing plans for the system. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.4.5 | |
| **Work Package:** | Conduct testing | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Executing the test plan and procedures to evaluate the system. | | |
| **Completion State:**  Testing plans and procedures are successfully conducted by the team. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.5 | |
| **Work Package:** | System Implementation | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  The process of installing, configuring, and deploying a system. | | |
| **Completion State:**  The team has successfully implemented the system. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.5.1 | |
| **Work Package:** | Deploy system in test environment | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Configuring the system in a controlled testing environment. | | |
| **Completion State:**  The team has successfully tested the system in a test environment. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.5.2 | |
| **Work Package:** | Train system users | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Training system users involves providing instruction for the users on how to use a system effectively and efficiently. | | |
| **Completion State:**  The team has provided a training class for the user for them to know how to use the system. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.5.3 | |
| **Work Package:** | Resolve any issues found during testing | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Resolving issues found during testing and addressing any bugs, or issues that were discovered during the testing process. | | |
| **Completion State:**  The team has successfully resolved and fixed all issues found during testing. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.5.4 | |
| **Work Package:** | Deploy system in production environment | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  This process includes data migration, system integration, and user acceptance testing. | | |
| **Completion State:**  The team has properly deployed the system in the production environment and has successfully finished all the tasks said. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.5.5 | |
| **Work Package:** | Perform system maintenance and support | |
| **Package Owner:** | Jan Terence Francisco | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Goal is to ensure that the system remains fully functional and meets the needs and expectations of users and stakeholders over time. | | |
| **Completion State:**  The team has successfully performed maintenance support for the system and has ensured that it is fully functional | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.6 | |
| **Work Package:** | Project Management | |
| **Package Owner:** | Stefano Franco Binay | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  The goal is to effectively manage and allocate resources, and mitigate risks, monitor, and report project progress, and deliver the project on time and within budget. | | |
| **Completion State:**  The project manager and team members properly managed all the resources needed for the project. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.6.1 | |
| **Work Package:** | Monitor and control project progress | |
| **Package Owner:** | Stefano Franco Binay | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  The goal is to ensure that the project stays on schedule, within budget, and meets the specified requirements and quality standards. | | |
| **Completion State:**  The project manager has successfully monitored the progress of the system and the team members finished all the requirements needed. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.6.2 | |
| **Work Package:** | Manage project risk and issues | |
| **Package Owner:** | Stefano Franco Binay | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  Identifying, assessing, and mitigating risks that may impact the project's success. | | |
| **Completion State:**  The team has successfully identified all the risks of the system. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.6.3 | |
| **Work Package:** | Communicate project status to stakeholders | |
| **Package Owner:** | Stefano Franco Binay | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  The goal is to ensure that stakeholders are informed. | | |
| **Completion State:**  The project manager and team members successfully updated the stakeholders regarding the status of the system. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.6.4 | |
| **Work Package:** | Ensure project deliverables meet quality standards | |
| **Package Owner:** | Stefano Franco Binay | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  The goal is to ensure that the project deliverables meet or exceed the expected quality standards and that the project is completed successfully. | | |
| **Completion State:**  The project manager has successfully checked that all the requirements or deliverables are met. | | |
| **Reference Docs:** | |  |

|  |  |  |
| --- | --- | --- |
| **WBS:** | 1.6.5 | |
| **Work Package:** | Obtain project acceptance from stakeholders | |
| **Package Owner:** | Stefano Franco Binay | |
| **Owner Organization:** | Torrecamps Company | |
| **Participants:** | Concave Members | |
| **Description:**  The goal is to ensure that the project has met the stakeholders' expectations and that they are satisfied with the project's outcome. | | |
| **Completion State:**  The stakeholder’s expectations are met and are satisfied with the team’s output. | | |
| **Reference Docs:** | |  |